

CLNH Executive Board Meeting  
Friday, March 8th, 2019  
Virtual Meeting  
Minutes compiled by Moriah Churchill-Calkins

**In Attendance:** Sam Lucius (President/ Wiggin Memorial Library), Azra Karabegovic (Vice-President/President Elect/ Minot Sleeper Library), Letty Soule (Immediate Past President/ Wadleigh Memorial Library), Moriah Churchill-Calkins (Secretary/Richards Free Library), Molly Pevna (Treasurer/Website Editor/Hudson Rodgers Memorial Library), Deborah Dutcher (NH State Library), Grace LaRochelle (NERTCL/NELA Liaison/Bedford Public Library)

Not present: Amber Coughlin (Center for the Book Liaison/ Lebanon Public Libraries), Lisa Houde (Great Stone Face Committee Liaison), Susan D. Laun (Outgoing Membership Chair/ Portsmouth Public Library)

**Quorum achieved**

**Call to Order: 10:41 am**

**Reports**

**Secretary's Report:** Sam moved to approve last month's minutes, Letty seconded.

**Treasurer's report:** Molly made two deposits; including one 1000 Books Before Kindergarten bag order. She got a NHLA budget template from the NHLA treasurer-elect that she is not sure what to do with, since we prepare our own budget, which is based closely on the last year's budget. Molly had not heard anything to clarify the double payment issue with the Bruins.

**Action Items:** Molly will send the document to Sam to look at; Sam will help look into it and ask David if it's the same or different as our past budgets.

**Conference Committee report:**

Fall conference: Letty has found that the Grappone center is unavailable, Southern NH University is also already booked, and she was waiting to hear back from St Anselm's. We decided to expand our options and consider October 10th as well.

**Great Stone Face liaison:** no update from Lisa.

**Membership Chair:** Susan is stepping down, so we need a new membership chair.

Sam will send out a notice to the members via the listserv, also saying that the new person will not need to come every month. When someone is interested, they should be clued in that during conference season and membership renewal season the time commitment is larger, since membership and conference registration are handled by this position; though Sam can help out with Wild Apricot, and Molly can help with handling the payments. The chairperson will need to

email members when payments are missing, though. Amber has been looking for a replacement, and has one contact.

### **Summer Reading:**

Debbie reported that KBA grant applications are coming in, and applications for the roster of artists for the 2020 showcase are coming in as well. A lot of new presenters are applying, which is excellent. Soon she will put together a committee to decide the next KBA roster.

**NERTCL Representative:** The NERTCL conference is March 29th in Methuen, MA. Grace reported that they are well prepared for the conference, with only last minute adjustments and issues left to be resolved. They still have roughly 50 seats left. Conference events include: Rita Meade, the author of the Screwy Decimal website; a drag queen storytime demo and panel; Luke Kirkland is going to talk about advocacy; a Family Place panel; and there will be round the table discussions based on a combination of ice breakers mixed in with some serious questions.

### **Website:**

**Action Items:**

Shared document for resources for summer reading

Change Azra's last name to Palo on the website

Azra will do a post on Librarian of the Year and update list of Great Stone Face

**State Library Representative:** Karen Lansman and Deb have already done their presentation about the Ladybug Award nominees once, so they are well prepared for the NHLA conference presentation. Also, the Welcoming Library is on order. She is getting ready to plan the Supercharged storytime course regional get togethers.

### **Old Business**

#### **Spring Conference:**

NHLA set the conference registration price at 85\$ per day for members. The Friday afternoon rate for school librarians is \$45. The Great Stone Face committee arranged for the tea to be before the vendor break instead of after it, so that folks can use the break to buy books; so that has been swapped with Chris's book preview program. Sam has the contact information for the book seller, and the Lady Bug nominee list is prepared.

**Action Item:** Sam will contact the book seller once she also has the list of books that Chris will talk about.

Coffee or tea and cookies for Great Stone Face remain an issue. NHLA leadership's interpretation of the venue rules is that prepackaged food is admissible to bring in from outside, as it could be considered an event favor. We discussed whether we should just pay for coffee and

tea via catering for a couple hundred dollars and work on getting little gift bags of chocolate donated from Lindt as an alternative to cookies. We could also settle for packages of mini chocolate chip cookies. Sam suggested that if we are going in the direction of favors, we could also leave a Save the Date card for our fall conference with the favor. We should keep Lindt chocolates in mind as a potential very yummy raffle prize for the fall.

**Action Items:** Sam will talk to her local Lindt place to ask for donations. She may need to our 501c3 number.

### **Children's Librarian of the year:**

The nomination form is edited and workable online, with Mo's email put in as the contact person. The deadline is May 24th.

**Action Items:**

Sam will post the list of past recipients on the website so people can tell who is eligible to be nominated.

Mo will collect nominations, contacting the 2nd references to ask for anything to add.

Sam will add Mo and Azra to the form to get notifications when the form is filled out.

Azra will get publicize the call for nominations on social media; she can look back in the depths of the website for pictures of previous librarians.

**Scholarship Fund:** NHLA has set a 85\$ rate per day for the spring conference. We discussed awarding an maximum of four scholarships. Applicants will need to answer 3 questions.

1. In what ways do you hope to grow as a library worker as a result of this conference? (What do you hope to get out of attending this conference?)
2. This funding is intended for library workers whose organizations cannot afford to send them to conferences. Is your organization unable to pay for you to attend the conference either or both days?
3. Please select the methods by which you would be open to sharing what you learn: A blog post; a panel at a conference; etc (methods TBD).

Mo moved to approve a maximum of four 85\$ scholarships, and Letty seconded.

### **Website:**

Molly volunteered to look through the old pdfs and start to try to update them from CHILIS to CLNH. Eventually we will have to address that the listserv and web address are both still CHILIS, and need to be changed.

### **Membership chair:**

**Action Item:** Sam will ask Susan to write up a "job" description, to be sure we have complete information for the next person, and will then post a call for volunteers to the listserv.

### **Homeschool Spelling Bee:**

Silvie has been running the homeschool spelling bee and handling the registration costs through her library for years, and is looking for official help from CLNH. Homeschoolers up to 8th grade participate, so we have emailed YALS's Julia to check if they want to partner with us on this project.

What is required is that registration fees needs to be taken in, registration needs to be tracked, and a library has to host the physical competition, which needs a big room with chairs; a table with chairs behind it for participating kids, as well as a few judges. The winner of the homeschool spelling bee gets to join the state spelling bee with other school kids.

We are considering creating a new position, "Homeschool Liaison" on the board, but before we do, we need to find out if there anyone who would be excited about doing it. The spelling bee happens in January but could be moved to avoid snow. We decided to talk to the members about it at the spring meeting and also in fall. It happens in January.

#### **Action Items:**

Molly will start to write up a draft of what the new role of homeschool liaison might look like.

Sam will add the call for volunteers to the things she will mention to the members at the Spring meeting.

### **New Business:**

#### **On the Move Book Kits:**

The issue of the stagnant list of book kits came up at a recent READS meeting. There are book kits in libraries around the state, including the State library, that are part of the CHILIS "On the Move Book Kits" list that is listed in NUPAC. There is a form on the website to add a new kit if a library has 10 or more copies of a children's title, but the list has not been added to in a long time. Apparently someone filled out the form and nothing happened. Sam will look into this to discover the status of the list, the form online, and the kits. There are book kits out there, and they still get borrowed. We talked about reviving the program. We could add a page on the web page with the list kept up to date, but we thought we should keep it in the umbrella of interlibrary loan, rather than creating a google spreadsheet. Debbie offered to help.

**Action items:** Sam will look into what's going on with the kits, and Debbie and Molly will eventually work on the list or the post about it that will go on the site.

Similarly, CHILIS sponsored die cut machines in 4 locations around the state for people to use. The list of locations and die cuts should perhaps be re-promoted to spread awareness.

**Next meeting:** April 12th, 10:30 in Concord. Sam will send an email, and update Azra about the fall conference progress.

**Meeting Adjourned.** Sam adjourned the meeting at 12:09 pm.