

CLNH Executive Board Meeting  
Friday, September 28th, 2018  
Local Government Center, Concord, NH  
Minutes compiled by Moriah Churchill-Calkins

**In Attendance:**

In attendance: Letty Goerner (President/ Wadleigh Memorial Library), Sam Lucius (Vice-President/President-Elect/ Wiggin Memorial Library), Amber Coughlin (Immediate Past President/ Lebanon Public Libraries), Moriah Churchill-Calkins (Secretary/Richards Free Library), Grace LaRoche (NERTCL/NELA Liaison/ Bedford Public Library), Susan D. Laun (Membership Chair/ Portsmouth Public Library), Molly Pevna (Nominated for Treasurer/Hudson Rodgers Memorial Library)

Not present: David Basora (Treasurer, Intellectual Freedom Liaison/ Goffstown Public Library), Deborah Dutcher (NH State Library) Lisa Houde (Great Stone Face Committee Liaison)

**Quorum achieved**

**Call to Order: 10:39**

**Reports:**

**Secretary's Report:** Deferred until next meeting

**Treasurer's Report:** David's official report was deferred until next meeting. We welcomed Molly Pevna, who has agreed to work with David to learn the treasurer ropes and stand for election in October.

**Center for the Book Liaison:** Amber debriefed us on what has been going on with the Center for Book and what those meetings entail, in terms of coordination with NH literary award committees such as Great Stone Face and the Lady Bug award. Amber will stay on the board in her capacity as Center for the Book representative, but her term as past president is ending.

Thank you for holding everything together, Amber!

**Membership Chair:** Susan does a lot of work behind the scenes in Wild Apricot. Thanks, Susan!

112 signed up so far

115 active, 12 lapsed

**NERTCL Liason:** The NERTCL board is largely focused on the upcoming NELA conference at the moment.

**Old Business:**

**Fall Conference:**

We worked on creating a finished agenda for the conference, including the details of the business meeting and the election of our new officers.

The location has changed due to an issue with an insurance waiver. Everything is settled now to hold the conference at The Oaks Grand Ballroom in Somersworth, NH. There is plenty of parking, and catering is offered on site and more affordably. Although there is no stage for the performers, this will showcase their ability to adapt to library spaces. The space, catering, and layout all planned. Deborah has planned the KBA performer showcase. Sign ups in Wild Apricot show we had only 18 slots remaining out of 130 as of this meeting. There is a slight complication in that Sam had to request the check from NHLA ahead of our final numbers count, but she has it in hand.

The agenda for the day is nearly finished. Amber has booked a presenter from the McAuliffe-Shepard Discovery Center, and Deborah has arranged for a presenter from the NH Astronomical Society. We had previously discussed doing a STEM programming panel, but most of our ideas about who to ask have fallen through. Letty will take on pulling this aspect together.

#### Action Items:

- Letty will email all members the reports from the president, treasurer, secretary, and NERTCL representative the week of the conference; reports must be submitted to her by October 12th.
- Letty will create a Sign Up Genius survey for day-of duties.
- Letty will figure out the STEM panel situation.
- Sam will enable the labeling of “new member” name tags.
- Amber and Letty have purchased raffle items including a STEM toys kit and a children’s telescope.
- Susan will print out name tags and bring raffle coupons for new members
- Amber will bring raffle tickets and jars
- Deborah is in charge of the KBA raffle, but Sam will get the \$300 and Molly will learn how to reimburse
- Amber will email Molly and Azra for mini bios for the elections.
- Print some half/quarter sheet agendas
- Sam will email GSF chair about the conference report and bringing old posters.

#### New Business:

**KBA Raffle Prize:** We need to approve spending money for the traditional raffle prize of a KBA grant!

Proposed: a \$300 amount gift certificate for the raffle.

Mo moved to approve, and Amber and Sam seconded.

**Spring Conference:** We discussed what has been going on with the NHLA spring conference. Dara Bradds and Denise van Zanten are the conference co-chairs, and they are whipping it all

into shape. At the last meeting they discussed their Conference Code of Conduct. They have planned the Great Stone Face Award Tea for Friday, but at the time of this meeting we did not know yet if they need us to help come up with content and presenters, or what level of compensation there might be for presenters. We will operate on the assumption that NHLA will call for proposals for presentations when they are ready. We noted that in the past when we proposed booking Saroj Ghoting, they suggested CLNH pay to book her, but that they do sometimes pay for session presenters. We will try to propose ideas for sessions or speakers that would be great, but will also incorporate back-up plans that may be less expensive.

**Action Items:** Sam with check in with YALS president Julia to see if she has heard more, and both Letty and Sam will try to learn more about the status of content for the spring conference.

**Guest Conference Registration for NHSL liason/State Youth Services Coordinator:**

It was suggested that we make the guest registration official for the person who holds the position of NHSL liason/State Youth Services Coordinator, since the state library has not traditionally allocated funds for conference attendance. We discussed the ways and means of accomplishing this, whether as part of the bylaws, a budget line item, or a policy statement. We decided on this statement, “*We commit to defray uncovered CLNH conference admittance for the NHSL liason/State Youth Services Coordinator.*” We will work on this and vote on a plan of action next time.

**Website:**

We need a new webmaster now that David is leaving. Molly is willing to take it on. The Great Stone Face information and resources need updating.

**Letty moved to adjourn the meeting at 12:28;** Amber seconded.