

CHILIS Executive Board Meeting
Friday, April 6th, 2018
Local Government Center, Concord, NH
Minutes compiled by Moriah Churchill

In Attendance:

In attendance: Letty Goerner (President/ Wadleigh Memorial Library), Sam Lucius (Vice-President/President-Elect/ Wiggin Memorial Library), Amber Coughlin (Immediate Past President/ Lebanon Public Libraries), David Basora (Treasurer, Intellectual Freedom Liaison/ Manchester City Library), Moriah Churchill (Secretary/Richards Free Library), Lisa Houde (Great Stone Face Committee Liaison), Deborah Dutcher (State Library)

Not present: Grace LaRochelle (NERTCL/NELA Liaison/ Hooksett Library) Susan D. Laun (Membership Chair/ Portsmouth Public Library)

Quorum achieved

Call to Order: 10:41

Reports:

Secretary Report:

The April minutes were approved, with amendment to the spelling of Lisa Houde's name, previously misspelled. Letty moved to approve the minutes with amendment, and Amber and Sam seconded.

Treasurer's Report:

David is working on the prospective budget for next year. He noted that due to having a balance carried over from long past years, we have been spending more money each year than we have been taking in. This pattern works for now, but it is not sustainable over time. He recommended changing making a change before the reserve is depleted. Board members noted that we will save a substantial amount of money by only hosting a conference every other year, and holding our meeting at the NHLA conferences on the other year. The board agreed that it should be doable to hold conferences that pay for themselves; in fact, that has often been the case.

Report summary:

- 60\$ came in from 1000 Books Before Kindergarten bags
- 100\$ came in from membership fees
- The deposit of \$500 to Pat's Peak for space and catering has officially processed
- The \$1000 honorarium for Grace Lin was in process

Conference Committee:

The deposit has been paid to Pat's Peak and everything is in place for the space and catering. Grace Lin's honorarium was in process, with travel expenses to be billed later.

Registration was set to open as soon as Susan could do it, in order to accommodate Pat's Peak's request for a final head count by May 3rd.

Sam was ironing out wrinkles with the Diversity focussed Build a Better Collection speaker in order to have everything in place in time.

Raffle:

The Lady Bug Award books have been ordered for the Lady Bug raffle. Lisa will purchasing the Great Stone Face nominees for the GSF raffle, Letty will purchase books for a Grace Lin themed basket. The Libraries Rock summer reading theme will be our dress up theme for the traditional free raffle ticket. Otherwise, tickets will be 1\$ a ticket or 6 for \$5.

Spring Conference Action Items:

Registration:

Open registration for the conference is the first priority.

Susan will compile registration data after the May 1st deadline, get it to Sam, who will send it to Courtney.

Amber will email Susan to ensure that Wild Apricot will be able to accommodate the the discount for NHSLMA members. The \$35 dollar entrance fee for the GSF tea alone can be handled day-of.

Susan will put "New Member" on the name tags of new members so that free raffle tickets can be distributed for new members.

Conference Set Up:

Amber and Letty will get to Pat's Peak at 8 to begin setting up.

We will need a 4 tables; a table for the raffles, a registration table, Deborah will need a table for books, and there will need to be a table for the bookseller.

We will reserve 2 tables near the front, one for CLNH board members to be near the microphone, and one for the six Great Stone Face committee members

Letty will create a SignUp Genius page so we can all sign up for slots to run the tables, as well as for clean up afterward

Fall conference:

Amber has been making progress with her summer camp research. The Robin Hood summer camp suggests that we visit in person.

Action items: Amber and Mo will visit the Robin Hood summer camp.

Great Stone Face Committee Report:

The committee is meeting next Friday, April 13th.

Justine from NHSLMA wants to livestream the Great Stone Face Tea for teachers who cannot attend, and offers that they will handle all of the technology to accomplish this. This would mean we would have a recording of the Tea to archive, as well. The board was enthusiastic in its approval of this idea!

Action Items: Sam will send Letty Justine's email, in order to make this arrangement formal between organizational boards.

Summer Reading and CLSP:

Deborah and Amber are ready for the Denver CLSP Conference, where Deborah will be the liaison to convey NH librarians' opinions to the collaboration.

Deborah wished to remind everyone that the Bruins program deadline is April 16th.

Action Items: David will put Bruins stuff on website!

Deborah is working on setting up a Puppetry 101 workshop with Carol Sandbourne in the end of August or beginning September. It will be a one-off workshop day and a stand alone program. This may be a program to partner with the Continuing Education committee, rather than with us. There will be a May 29th/30th/31st Book review at the State Library, so stop by and check out the books!

NERTCL:

Sam stepped in to report that Bethany Clume is one of the the new co-chairs of NERTCL. They are trying to find new time to meet, and will be meeting soon in May or June.

Website:

The NHLA Website has gone live.

Amber moved to approve the change to the new website, and Letty seconded the motion.

Actions Items: The calendar is still auto-generating our meeting date/time incorrectly; David will fix this.

Old Business:

Fall Conference:

We will need to meet again to work on planning the fall conference. Board members discussed options of when to meet.

Action Items:

Amber will email the McAuliffe-Shepard Discovery Center to see if they have a speaker or educator who could speak about library programming centered around “space” in order to support the 2019 Summer Reading theme.

David will contact the See Science Center about the possibility of them providing a guest speaker.

Deborah will contact the NH Astronomical Society about a speaker.

Old Business:

NHSLMA/School Librarians:

Justine has informed us that NHSLMA is hosting an August 15th conference about collection development and diversity. This is the 2018 Library Camp held at NH Institute of Politics at Saint Anselm College.

They would like to work together with us on a panel about school/public librarian collaboration.

Notice: This August 7th and 8th, there will be a Leadership Base Camp held at Simmons College in Boston. There are two \$500 scholarships available from the state to attend this event.

Librarian of the Year 2018:

We discussed the nominations for Librarian of the Year and determined the strongest nomination.

Action Items:

Letty will contact the nominees’ library directors to notify them of the decision.

Amber will get flowers day of the Conference for recipient.

Meeting adjourned at 12:31. Letty moved to adjourn, David seconded.