

CHILIS Executive Board Meeting  
Friday, January 12th, 2018  
Local Government Center, Concord, NH  
Minutes compiled by Moriah Churchill

**In Attendance:**

In attendance: Amber Coughlin (Immediate Past President/ Lebanon Public Libraries), Sam Lucius (Vice-President/President-Elect/ Wiggin Memorial Library), David Basora (Treasurer, Intellectual Freedom Liaison/ Manchester City Library), Moriah Churchill (Secretary/Richards Free Library), Susan D. Laun (Membership Chair/ Portsmouth Public Library)

**Quorum achieved**

Not Present: Letty Goerner (President/ Wadleigh Memorial Library) Grace LaRoche (NERTCL/NELA Liaison/ Hooksett Library)

**Call to order: 10:43**

**OLD BUSINESS:**

**Reports:**

**Secretary's report:** David moved to approve minutes from 2 previous meetings, Amber seconded.

**Treasurer report:** Not very much has changed since last month. A previous issue involving payment for a child light yoga program at the Spring NHLA conference has been resolved.

Bank statement came through from NHLA showing \$13101.19 including interest, which included the KBA payment, and the scholarship approved last month.

**Conference Committee report:**

The spring conference can be held at Pat's Peak ski area. The venue sent a room layout which including 160 seats for 150 people, and also sent a sample menu which looked good. The price range is: 125 people will cost \$4,594.38; 100 people would cost \$3759.10.

Everything will take place in one room, with no need for members to move and find other locations for meals or speakers.

Currently, the guest author/lunch speaker is in limbo-- Grace Lin is a possibility, and Tui Sutherland, a MA author, is the backup.

Diversity speaker -- Sam has been in touch with Sujei Lugo at the Boston Public Library, who will present information about evaluating diverse resources during the morning.

The Great Stone Face tea will follow in the afternoon, organized by Sarah Highdorn in lieu of Lorreen Keating.

**Membership Chair report:** We have 129 members, 2 lapsed, and 33 pending. Unfortunately, the sorting feature is broken in Wild Apricot, the application we use to keep track of membership. According to some search queries, CLNH has 219 members instead of 129.

**Action Items:**

- Susan suggested that we sum up CLNH's accomplishments for 2017 in a bullet form list on the website.
- We need to update our the pdf on our website that lists the benefits of being a CLNH member to include that we sponsor the Summer Reading Program and administer it for the whole state; and the 1000 Books Before Kindergarten support. Amber will look that document and at the next meeting we will consider a new draft collectively. The NHLA membership information lists a handful of services the NHLA provides to their librarians and we should follow suite.
- Website is nearly up to date, but needs a few tweaks.

**Summer Reading Report:** Amber sent out a survey to collect information about what members would like to see as general themes.

The Collaborative Summer Reading annual meeting is coming up in April in Denver.

Amber obtained the document that records which format of SRP manual everyone ordered, so now she is able to respond directly to members' confusion about what they ordered and what they received.

**NERTCL representative report:** Sam reported that the NERCTL conference is set for Friday March 9th, with a theme of Learning in the Library. The Keynote speaker is almost entirely set, and break out sessions will include: setting up play areas, a coding session, social programs for teens, and vendors. The next meeting was held online on Wednesday, January 17th.

**NHLA/CLNH website:** David will continue working on updating the website to reflect the new name. We will need a "CLNH" logo newly drawn up to replace the old CHILIS logo in order to complete the website transformation. The new logo should dovetail with what NHLA is doing. Marina has at some point convened a committee to cover the website, and the NHLA needs more people on that committee. The board discussed that NHLA has had a lot going on in the last year and things were shaken up quite a bit, including changes such as the new term limits. As a branch of NHLA, we discussed whether we should consider applying term limits as well.

**Action Item:**

- We should each feel empowered to take a magnifying glass to the website and work on sprucing it up.
- We need to fix the “Librarian of the Year” section on the website.
- We need to work on getting a new CLNH logo created.

**Conferences:**

The spring conference plans were discussed during the conference report.

Fall Conference discussion: Board members discussed the necessity of having two rooms, one for lunch and one to act as an auditorium. Would it be possible to use one room and simplify things? Concerns including having a viable performance space for the KBA exhibitors, and whether or not they need us to be out of the room in order to set up. We decided the performers should be fine provided there is enough space, considering that they are performers for public libraries. We also discussed good parking as a priority in finding a fall conference venue.

The 2019 Annual conference for NHLA will be on May 9th and 10th, 2019, at Mills Falls, in Meredith, NH.

**New Business:**

The Librarian of the Year award usually happens in the spring. We will need to push forward the deadline for nominations, and update the form online.

New deadline: April 13th is our April meeting, so nominations for Librarian of the Year need to be postmarked by April 1st.

**Action Items:**

- We need to move the auto-recurring date for meetings to the 2nd Friday
- Sam will make the nomination form into a Google doc
- Sam will take on being the contact person to receive nominations.
- Sam will forward nomination forms
- Promotion: call for nominations will be posted on the listserv

NHLA 5 year Conference plan: We held over this item for the next meeting, when Letty will present to preside.

**Meeting adjourned 11:55**