

CHILIS Board Monthly Meeting Minutes
Friday, May 12th, 2017
Local Government Center, Concord, NH
Minutes compiled by David Basora

In attendance: Amber Coughlin (President, Center for the Book Liaison/ Lebanon PL), Letty Goerner (Vice President-elect/ Wadleigh Memorial Library), David Basora (Secretary, Intellectual Freedom Liaison/ Manchester City Library), Judy Russell (Treasurer/ Converse Free PL), Ann Hoey (State Library Liaison, Summer Reading Chair/ NH State Library), Susan Laun (Membership Chair/ Portsmouth PL), Sam Lucius (NERTCL/ NELA Liaison/ Wiggin Memorial Library), Marilyn Borgendale (NHLA President/ GMILCS)

Quorum achieved

Not present: Sarah Hydorn (Great Stone Face Chair/ Amherst PL)

Call to order: 10:45 AM

Secretary: March minutes accepted without change.

Treasurer: Judy emailed the board a brief report:

“There are two outstanding items. I haven't yet figured out the amount owed to Ingram/my library for the Ladybug raffle books (around \$100-120, I expect) and I have a deposit to make of \$100 in additional registration fees for Spring 2017 CHILIS Conference. Other than that, we are up to date. (Well, Susan and I have to settle something about a couple of lingering registrations on Wild Apricot, too. I'll look at that asap, Susan.)

I am closing in on the gap between the bank statements and my accounting. It's some lingering thing from the past, I think, and eventually I'll just have to give up the additional \$252.05 my books say we have.

As for the spring conference, here is the final breakdown:

Income

Registrations 6705.00
Raffle 590.00
Venue refund 500.00 (not yet rec'd--Ann?)
TOTAL: \$7795.00

Expenses

Catering 3760.50
Venue 850.00
Gift Basket 107.25

Ladybug Books 120.00 (est.)
TOTAL \$4837.75

Estimated balance for Spring 2017 Conference: +\$2957.25

Judy also mentioned that it might be prudent to investigate expanding CHILIS promotional and marketing activity after the summer, since we are currently at such a healthy funding level.

Conference Committee: Amber has evaluated the Fireside Inn in Lebanon, NH as a venue for the Fall CHILIS conference. CHILIS members would be offered a discounted rate to stay at the Inn for the conference, and our preferred date of 10/19 is available to book. The catering rates are \$15.95 per person for a sandwich buffet, \$16.95 for a hot dish buffet with 2 entrée choices, and dessert would be \$2.95 per person. The size of the venue and parking space are both larger, as well, so the board unanimously agreed to switch to this venue. Amber will contact Victoria Jamieson about presenting at the conference. It may be possible to book her for some school visits as well to help spread the cost.

Action Item: Amber will seek a contract with the Fireside Inn and contact Victoria Jamieson.

Great Stone Face Committee: Roller Girl won the Great Stone Award. There was discussion at the Spring conference about potentially specifying suggested ages for books, and trying to find more books for 4th graders. The GSFC will create a survey to send to CHILIS and NHSLMA members to help decide what can be done about suggesting ages for books. Responses will be distinguished between public and school librarians.

Action Item: Sarah will distribute a survey on age-specific books after the summer, for the Fall conference.

Membership: Susan reports that we currently have 184 members composed of 136 active memberships, 48 lapsed, and 8 of the lapsed memberships pending renewal. Following the Spring conference, this membership level is slightly lower than where we were last year.

Summer Reading/ CSLP: The Boston Bruins chose six libraries to visit with their mascot this summer: Barrington PL, Lebanon PL, Weeks Memorial Library in Lancaster, Richards Free Library in Newport, Seabrook PL, and the Nesmith Library in Windham. Ann asked for up to \$1000 from CHILIS for Bruins marketing materials, which the Bruins would later reimburse us for. Judy motioned to fund it, and Amber seconded to pass the motion.

CSLP has chosen the next two years summer reading themes; music for 2018 with the slogan “Libraries Rock,” and space for 2019 to celebrate the 50th anniversary of the moon landing.

NERTCL: Sam reports that the NERTCL Board is currently reviewing conference program proposals and they are looking for volunteers to help with an improvisational program.

NEW BUSINESS

CHILIS SPRING CONFERENCE SURVEY/ NHLA ROUNDTABLE RESULTS:

- 34 survey responses.
- One of the most common responses was that members could not find what they wanted on our website. Marilyn reported that NHLA is planning a full website redesign in the near future, so CHILIS can adjust our website following this change. In the meantime, Judy suggested automatically subscribing members to the CHILIS website update feed when they gain or renew membership, which they could later unsubscribe from if they don't want it. Judy and Susan will look into accomplishing this.
- Members also seemed unsure of our mission statement, which we as a Board will need to update.
- Members asked about a craft kit sharing service, but the logistics would likely be too time-consuming and restrictive to be supported on a state-level. May be revisited later.
- Many people didn't seem to realize the CHILIS-on-the-move book kits still existed, so we will have to check on the status of those.
- Most participants in the roundtable discussion were open to the idea of changing the name of CHILIS, and the website redesign would be a good time to enact the name change. We will ask for name suggestions at the Fall conference.
- Feedback about the Derryfield school as a conference venue was mostly positive, although everyone agreed that the lunch space was too tight.
- The changes to the raffle had a positive outcome, although some people had brought additional raffle items, as had been the custom of previous conferences. Future conferences will proceed with 3-5 raffle items.
- Responses addressing the value of KBA and the Spring conference were mixed. Most everyone would like to keep the KBA showcase, even if there were no grant money available. Some people didn't find the Spring conference necessary, but still wanted a KBA showcase. The Board is resolved to keep the KBA showcase and 2 CHILIS-related events per year.

1000 BOOKS BEFORE KINDERGARTEN: Instead of promoting a summer sale, a \$2 per bag sale will be promoted for the Fall, to encourage bag purchases.

CHILIS BOARD RECRUITMENT 2017-2018: Marilyn suggested that it might be easier on the board if the past-president and vice-president worked together to lead the conference committee in the future. Recruitment options for the elected positions were discussed.

OLD BUSINESS

FALL 2017 CHILIS CONFERENCE: In follow-up to the survey and roundtable results discussion, the Board discussed the timing in the year of future conferences, as well as their planned structure, beginning with the upcoming Fall conference. It was decided that the KBA showcase would be moved to the Fall conference instead of Spring, but since we have already held one this year, the first conference held this way would be Fall 2018. Spring 2018 will set the model of having a Spring CHILIS conference on the year that NHLA does not, with awards and professional development being the focus, including the Great Stone Face Tea. When NHLA does have a Spring conference, the GSF Tea will be held as part of that conference, along with other CHILIS sponsored programs. When CHILIS has a Spring conference, NHLMA will be

invited to participate in the GSF Tea. Future Fall CHILIS conferences will host the KBA showcase and focus on summer reading programs.

CHILIS FACEBOOK PAGE: Discussion tabled until next meeting.

CHILIS SCHOLARSHIPS/MINI-GRANTS: Discussion tabled until next meeting.

NEXT MEETING: August 11, 2017 @ 10:30 AM

ADJOURN: 1:35 PM