

CHILIS Board Monthly Meeting Minutes
Friday, March 10th, 2017
Local Government Center, Concord, NH
Minutes compiled by David Basora

In attendance: Amber Coughlin (President, Center for the Book Liaison/ Lebanon PL), Letty Goerner (Vice President-elect/ Wadleigh Memorial Library), Ann Hoey (State Library Liaison, Summer Reading Chair/ NH State Library), David Basora (Secretary, Intellectual Freedom Liaison/ Manchester City Library), Judy Russell (Treasurer/ Converse Free PL), Susan Laun (Membership Chair/ Portsmouth PL), Sam Lucius (NERTCL/ NELA Liaison/ Wiggin Memorial Library)

Quorum achieved

Not present: Sara Hydorn (Great Stone Face Chair/ Amherst PL), Yvette Couser (Isinglass Chair/ Merrimack PL)

Call to order: 10:55 AM

Secretary: February minutes accepted without change.

Treasurer: Judy called in to report changes in CHILIS payments & deposits over the past six months for the board to review. \$345 in member dues, \$120 in summer reading manual payments, \$120 in conference registration fees, and \$0.12 of interest have been added, to amount to a balance of \$13,002.64. Final deposit to the Derryfield school and the catering company will be made ahead of the Spring conference. Judy will have petty cash available for the raffle at the conference.

Conference Committee: Susan and Judy will email registered Spring CHILIS conference attendees to bring cash for the raffle and inform them of the special election to confirm Letty as Vice President.

Action Item: **Judy and Susan** will email membership to prepare them for the attending the conference.

Great Stone Face Committee: The committee is meeting later today, 3/10/17, to finalize their list of nominees.

Membership: Susan reports that we currently have 153 members and 19 pending registrations. Spring conference registration has reached maximum capacity, with a current waitlist of 3.

Summer Reading/ CSLP: Ann reports that the Bruins program is going forward on schedule.

NERTCL: Sam reports that the NERTCL Board has decided on 10/22-24 in Burlington, VT for their annual conference, and they are actively looking for ideas for sessions. The 2018 conference theme will be "learning in the library," and they are already scouting locations for it. The board is also still recruiting more leadership, as they are still missing several positions.

OLD BUSINESS

Spring 2017 CHILIS Conference: Amber will compile the officer reports and meeting agenda to email to membership for the business meeting at the conference. This will include the October 2016 business meeting minutes that Amber will retrieve from Liz Gotauco. Amber will confirm dietary restrictions with the caterers based on preferences recorded through Wild Apricot. Judy and Susan will set up a Sign Up

Genius list to allow volunteers to sign up for specific jobs at the conference, such as selling raffle tickets or serving as a photographer.

Action Items:

- **Amber** will contact Liz Gotauco about the Fall conference business meeting minutes.
- **Amber** will confirm dietary restrictions with the caterers.
- **Amber** will get flowers for the Librarian of the Year Award winner.
- **Judy** and **Susan** will set up Sign Up Genius for tasks at the conference.

Spring 2017 NHLA Conference: Letty reports from the last NHLA meeting that the NHLA conference committee has agreed to accommodate NHSLMA librarians for the last day of the conference, although there is not yet any way for them to register for the conference with the special rate. The additional CHILIS sessions for the NHLA Spring conference are confirmed as being: Yoga storytime, a CHILIS Board roundtable discussion, Guerilla storytime, and the GSFA ceremony. The planned GSF Tea may currently be missing tea, so Ann will be looking into that.

Action Items:

- **Ann** will see if tea can be confirmed for the GSFA announcement.
- **Ann** will confirm with Chris Rose for his appearance at the NHLA conference on 5/5.

Fall 2017 CHILIS Conference: The Board will be looking into possible alternative venues for the conference, since we have learned that parking may be an issue at Colby-Sawyer College. The price of attendance may have to be raised slightly, but that be assessed better as we approach the date of the conference. Judy has confirmed that Saroj Ghoting will be available to present at the Fall conference.

NEW BUSINESS

Upcoming NHLA meeting on April 11th, 2017: Letty will likely be attending, since Amber and Ann should still be in South Carolina for the CSLP Annual Meeting.

CHILIS Scholarship Language: The issue at hand is the current language used in the CHILIS Scholarship Application form. Due to its non-specific nature, amounts for the scholarship are left to the Board's discretion and funding restrictions. The Board's concern was what kind of expectations someone asking for assistance towards a degree program might have. With this in mind, the Board decided to make it an ongoing priority this year to review the application form and design it to offer "mini-grants" for one-time courses, conference fees, and other professional development. Until that time, active applications will be considered under current conditions, with a deadline to be set to exclude the use of funds toward degree programs. That way more of the CHILIS membership will be able to benefit from the funds.

Next Meeting: April 14th 2017 @ 10:30 AM

Adjourn: 12:54 PM