

CHILIS Board Monthly Meeting Minutes
Friday, September 11, 2015
Legal Government Center, Concord NH

In attendance: Amber Coughlin (Lebanon City Library), Liz Gotauco (Merrimack PL), Judy Russell (Converse Free PL), Nina Sargent (Thornton PL), Kristen Paradise (Rodgers Memorial Library), Kristin Readel.

Not present: Luci Albertson (Bedford PL), Yvette Couser (Isinglass rep-Merrimack PL), Sara Hydorn (Amherst PL), Susan Laun (Portsmouth PL), Tara McKenzie (Conway PL), Nancy Lang (Dunbarton PL), Ann Hoey (State Library), Gail Zachariah (Keene PL)

Call to Order: 10:11 am

Secretary's Report: We can update the fiscal year info and remove the question mark as the fiscal year is marked correctly as July 1st-June 30th. Minutes accepted w/corrections.

Treasurer's Report:

Cash on hand: \$23,216.62 (Nothing currently in or outgoing so bank statement is the same.)

Budget:

- Board looked over proposed budget. The biggest questions concerned line items that had zero for assorted reasons. Board decided to put in allotted money for those fields with the condition that we can vote to shift funds if those line items are not needed.
- Board was unsure when we should submit the proposed budget to NHLA, so Nina will check w/NELA on when they submit their section minutes in hopes we can use a similar timeline.
- Isinglass line item: This should cover cost of award. Liz will follow up with Yvette (Isinglass Chair) on the cost of Isinglass Award.
- Postage costs: Kristen P check with postage costs w/Susan for accuracy.
- Other line item questions: We will add in costs for GSF, 1000 Books, and Isinglass so we have an allowance, but with knowledge we may vote to move those funds if they are not needed. We will also add in fall conference line to cover any deposit needs, and to reflect what the budget would be for a non-NELA year. We'll ask Ann about the NH Library Conference budget line, which has been zero for a couple years back. Board will aim to get questions answered by Friday, October 2nd so Nina can get the budget finalized by the following Monday.
- Treasurer's report accepted. Proposed budget accepted with condition that adjustments may be required in the discussed budget lines.

Great Stone Face: No report as Luci was out and committee just started meetings. Board discussed their favorites as well as how much participation we get in the library vs. schools, which is mixed.

Isinglass: No report.

Membership:

- 195 members as of today.
- *Election issues:* We need 65 people to be at our fall meeting to vote in board per bylaws. Judy proposed we create an electronic “absentee ballot” vote the day before to help participation of voting. We can add those votes to present people at meeting. We will look into including a link to spring meeting minutes, or we could table voting for spring 2015 minutes until spring 2016. We will announce this voting technique 3 weeks ahead (October 2) and the actual ballot will open October 12 with a voting deadline of the 23rd. Kristin R. will send a voting reminder on 10/19.

State Report:

- SRP 2015: We have had about 150 libraries complete the online evaluation. We will hold the evaluation raffle at the fall meeting.
- SRP 2016 Manuals: These will be available during the Children’s Book Review at the State Library the week of Nov, 2-6. Those who can’t come to the Review will receive theirs on the van.
- KBA 2016: The selection committee will meet on Monday, November 9 at LGC in Concord to choose the 2016 Roster.
- 1000 Books Before K: Ann is hoping we have a minimum order of 2000 bags by the due date. Committee doesn’t know at this point if they need financial assistance from CHILIS to help cover the total cost of the bags, but that may be an issue. The plan is to place the order by Sept. 24. The bags will be ready about four weeks later, and Ann will coordinate sending orders via van. She will also call a committee meeting in October to discuss what needs to be done next in terms of resources and the kind of program offered at the spring conference.

NERTCL Report:

- *NELA programs* are online so check their website for details.
- *Spring 2016 One-Day Conference* will focus on readers advisory. They are hoping to get the creator of Novelist as a speaker. They are also hoping to present on how schools use metrics to assign reading levels and how public libraries can negotiate those questions with families. They also hope to address how to deal with questions outside your

comfort zone. The meeting will take place at Worcester state in March 2016, on Friday of their spring break.

- *Upcoming NERTCL meetings* are: 11/6 in MA, 1/8 virtual meeting, 2/5 visit to Worcester. May meeting in NH.
- *Jordan Miller Fund*: Amber is now rep for this committee on behalf of NERTCL. They will offer programs every other year related to storytelling and how to obtain grants for storytelling.

CHILIS website:

- Nancy will be on leave but still wants to help update. Judy and Liz can help add content while to ease her workload. Judy has network level access.
- We need to update membership info. Judy will look into that, as well as adding a membership tab in main menu. Liz and Judy will aim for a monthly post to try to get more activity to the website on resources, featured programs, and featured libraries and librarians.

Conference Chair:

No report but Judy will have updates for November meeting on a confirmation of the Lyme location for Fall 2016 conference.

NELA: Fall CHILIS business meeting will take place at 8:15 AM on Tuesday Oct 27 following the NHLA business Meeting. It will be in the "Curriers" room at the Radisson.

New Business:

Elections:

- Board would like to review bylaws/descriptions with new people coming in. We are looking to fill conference and fundraising chairs. Kristin Readell will step into Conference Chair if we do not have a new nom.
- Fundraising chair: Tom has verbally resigned. Board is still hoping to get written resignation and possibly some feedback from him on the position and his brief time with it. Board will speak to Ann when she comes back as she may have a new chair in mind. Board discussed what would happen if we don't fill this position. It is a relatively new one, so we may need to look at its role, and if the role can be paired with another board position or be taken on as a group.
- Nina can't take on official role on board but is open to being a resource.

Meeting with NH Children's Trust Reps:

- Keryn Bernard Kriegl and Julie Day met to talk about how libraries can work with the Trust to reach families. It seems that they used to be able to send paper info home through the State Library, but the office that used to do those mailings is now closed. They brought info on family resources in the state, they can send home more for libraries to give out.
- They discussed their mock parent advocacy day to get parents accustomed to being active in legislation and bills that effect families. They got grant to present this event in Plum County and are looking to connect with a library to host – board will be in touch with them with some contacts.
- A Children’s Caucus was recently developed and is looking for speakers if anyone from CHILIS or NHLA can speak to libraries and legislation that affects them and kids.
- February is parent recognition month, and the organization recognizes parents who make difference at an event at the State House called Unsung Heroes. They link on their website for those interested in nominating a family: nhchildrenstrust.org. They try to nominate families from every NH county and mentioned a couple they have had trouble getting nominations from. Board will connect them to librarians who may be able to help in these counties.

Due to running long, we shelved some topics until next month’s meeting.

Liz will bring November snacks.

Adjourned: at 12:34 PM