

**CHILIS Monthly Meeting  
Local Government Center  
Concord, NH  
11/14/14**

**In attendance:** Liz Gotauco (Merrimack Public Library), Nancy Lang (Dunbarton Public Library), Amber Coughlin (Lebanon Libraries), Judith Russell (Converse Free Public Library), Tara McKenzie (Conway Public Library), Susan D. Laun (Portsmouth Public Library), Tom Billborough (Colby Memorial Library), Kristin Paradise (Rodgers Memorial Library), Nina Sargent (Thornton Public Library), Ann Hoey (State Library)

**Call to order:** 10:06 AM

**Secretary's report:** Approved September minutes.

**Treasurer's report:**

- Balance: \$19,731.12
- July 1st-June 30th is our fiscal year.
- We'll be checking in on membership dues, as our figure seems very low. Nina is following up with NHLA treasurer to verify what our membership income is, based on the NHLA a budget accounts.
- We have 19k, but our budget sheet records show 15k, is the difference our cash on hand?
- We still need to establish our current year budget - and in future, will aim to establish the following year budget in June.

**Great Stone Face:** No report.

**Isinglass:** The committee is no longer selling print bookmarks, but making a download available on website. If we eliminate bookmarks from next budget as income, how do we deal with covering the actual award expense (200ish)?

**Membership:** Welcome to our new chair, Susan from Portsmouth! We went over membership chair duties (Keeping track of new members with NHLA membership chair, covering registration at conferences, recognizing new members. We don't have formal membership drive but we do send out encouragements at NHLA membership renewal time. Membership report entails current number of members and any new members, questions about membership)

We reviewed VP position too, who acts as president in training, subs for President at either CHILIS or NHLA meetings. Need to find out if VP is voting member at NHLA in president's place.

**Summer reading:**

Need to develop a morning program for spring conference  
KBA roster was chosen, 12 presenters picked, and we had new faces at KBA committee.  
Fundraising for SRP: Motion approved to donate \$2000 towards KBA grant for summer 2014.

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**NERTCL:**

- Met last week thru a virtual meet-up (they use Google hangout or Virtual Meeting). There's been no new info from NELA regarding NERTCL programs, so no feedback to report. NELA leadership is in flux. At this point, no dates were set for the next conference in Manchester, though the Radisson has been booked so we assume there is a date in place, just unannounced.
- 2016 One Day Conference: Looking at a maker-space theme, or innovative readers advisory. They are looking at Duncan Smith (creator of Novelist) as a guest speaker. They're discussing different venues instead of usual Worcester. Amber proposed SNHU but discussed with CHILIS board: Would one day conference be a competitor if it went consecutively after CHILIS conference? Board feedback suggested putting time in between the two conferences.
- NERTCL is trying to make itself more valuable to members. One idea was to host NERTCL meet-ups. For example, a meet-up after the spring conference for networking and socializing. If you have any other ideas, email Amber.
- NELA blogged sessions and info/resources from conference are online.
- Next year, Sy Montgomery is the luncheon speaker, then Holly Black in 2016.
- Amber updated us on what NERTCL is in general. Anyone who wants to join or give input is invited to do so.

**Website:**

- Board contacts have been updated
- NHLA Google calendar password updated - Nancy needs to know the password in order to update CHILIS meetings. In the meantime Nancy just changed our widget to reflect her own Google CHILIS calendar so it shows accurate time.

**Fundraising:**

- New Fundraising Ideas:
- Thermofisher Scientific Company has a charitable component, and Tom has an acquaintance in the company who suggested we fill out their grant application. We are researching NH tax laws regarding educational donations. CHILIS board established that fundraising chair should check in with the board before submitting grant applications. Motion to pursue Thermofisher grant carried with one abstention. Tom will get more info on the company's mission to ensure it is a good fit.
- Another idea: set up PayPal account on website for direct donations. We'd need NHLA approval and we can ask about it at board meeting. PayPal is in discussion for NHLA itself but for membership fees. Tom will bring question to NHLA pres.
- Another idea: Crowd-sourcing through a fundraiser, such as a NH calendar (a la RI-MA calendars) of tattooed librarians? Or "alternative librarians" to expand and make it more individual to NH?
- Summer reading fundraising is a project we started and Tom will pick up. We would like to get 3k-5k to cover posters and manuals. No sponsor for 2015 but maybe next year? Find one to fit with theme of health and wellness - EMS or Stonyfield, Dartmouth-Hitchcock, Bass Sports...?
- Networking ideas: Similar to NERTCL meet-ups, sell \$5 tix for CHILIS social events, especially for areas that members don't have a budget to go to conferences. Another idea is to talk to UNH to facilitate meet-ups with MLIS students. Also discussed the possibility of CHILIS sponsoring students to come to conferences? Tom will follow up, w/NHLA pres for his ideas.

### Conference:

- Fall went great: nice setting, great programs, positive evaluations, record attendance. Good feedback included: liked mix of practical and abstract ideas to implement. Negative: didn't love lunch. Mixed reviews on vendors/types of vendors. Members got great feedback even outside the conference.
- Future conference: We'll make sure to acknowledge new members and introduce board.
- Considered having permanent signage made to direct to conference sites.
- We are looking to see if we have an existing document that goes over host library responsibilities.
- 2015 CHILIS Spring Conference
- Liz offered to present a program on comics/graphic novels and summer reading.
- Other ideas:
  - How to balance people who are new to summer reading and those who've been in it forever.
  - The summer timeline - how to create it, for some veterans, or small library vs large library.
  - Traditionally we've presented all summer reading, but that's not a hard and fast rule.
  - Art lab author workshops - for CHILIS, or save for NHLA NELA?
- Format: business meeting, CHILIS librarian of the year, summer reading programs, KBA

### Old Business - On the Move booklist:

We're starting this booklist from scratch and eliminating the old list. We need people to re-enter their info on kits in new survey. The survey is on the CHILIS website, in a blog post and in drop-down menu. How can we enhance those kits to make them more valuable?

### New business:

- *How do we pronounce CHILIS?* Executive decision: should be pronounced with short i sound (in other words, *not* like the restaurant chain).
- *Treasurer role changes to reflect NHLA treasury:* NHLA splits role of treasurer. One does deposits and one does payments/paperwork. We will change over to that role too with Ann doing deposits/check scans and Nina handling payment requests and paperwork. Ann would get deposit info to Nina for record keeping. Checks will now go to Ann.
- *1000 books before Kindergarten:* Ann reviewed the 1K Books committee meeting, where 12 librarians are developing resources for NH librarians to bring 1K Books programs into their libraries. Ann has trouble getting things onto the state website in a timely fashion, so she proposed CHILIS host it on their website. The purpose of program is early literacy education to parents and promotion of public library as a resource for families. Committee has delegated tasks among themselves, but will be welcoming input and involvement – which may mean they need access to posting on CHILIS website. Resources would be promoted to librarians. Website would host resources for librarians to download. This would also give committee more fundraising flexibility whereas state would have restrictions. Motion passed to adopt 1K Books Program onto CHILIS website.
- *NHSLMA conference in mid May (14-15) at Radisson:* No NHLA conference this year, so we may be asked to present at NHSLMA. GSF Tea maybe? Usually this conference will invite CHILIS

members at reduced price. (35 dollars for afternoon attendance + tea). GSF committee will have option to present.

- *Update phone tree:* send Nina best way to reach you in event of bad weather.

**Adjourned:** 12:02 PM. Liz and Amber to bring snacks next in December.