

CHILIS Board Meeting

Minutes--Draft

Friday, June 8, 2012 at 10 a.m.

Local Government Center, Concord

Present: Gail Drucker, Patty Falconer, Amy Graves, Ann Hoey, Lorreen Keating, Nancy Lang, Lisa Michaud, Kathy Tracy, and Gail Zachariah.

Absent: Luci Albertson, Yvette Couser, Amy Inglis, Amy Lappin, and Pam Stauffacher.

Meeting called to order at 10:05.

Secretary--Yvette was absent. Minutes of the May meeting were reviewed. Nancy moved to accept the May meeting minutes, Kathy seconded, and minutes were accepted.

Treasurer--Nancy distributed current report. We have a balance of \$23,698.48.

Great Stone Face--Luci was not present. She had emailed that the GSF Tea at the NHLMA Conference was very well received, with over 80 people attending.

Isinglass--Amy Inglis was not present, and there was no report.

Membership--Patty reported that we have over 190 CHILIS members.

Summer Reading--Ann reported that she had sent an order form asking libraries to submit an order if they wanted a free set of manuals. She has 10 unclaimed 2012 manuals.

Gail Z. asked whether we should consider sending a free set of manuals to every public library as the smaller libraries that don't request manuals may be the very libraries that need them--even as resource materials after SRP. We discussed this proposal. At this point, we will continue to ask libraries to make the effort to submit an order. Ann will order some extra manuals to cover any libraries that unfairly miss out on the order. We also discussed the idea of charging each library \$5 for each set of manuals, thereby cutting our costs by 1/2. We can raise this idea at the fall conference. Gail D. suggested that we could make receiving the set of free manuals conditional upon the completion of a SRP evaluation.

Ann reported that Barb Ballou is working on the 2013 Summer Reading evaluation form and will send it to Amy Graves for posting on the website.

NERCTL--Lisa reported that there was no news from NERCTL. The NELA program is all set up.

CHILIS website--Amy G. will send us all accounts so that we can post to the CHILIS website. She will continue to handle tasks such as making changes to different pages/sections of the website.

Old Business

Fall Conference---Lorreen shared a cost breakdown sheet. She estimates that we will spend about \$5,069.50 (not including speaker fees or AV costs) for 140 attendees. She mentioned that Steve Cotler, author of *Cheesy Mac*, will be our luncheon speaker and will charge \$175. We looked at the menu that Lorreen chose, and we suggested that she try to get mac and cheese instead of potato salad, in honor of our speaker.

We need to determine AV needs. In addition to a microphone, we will need a computer, projector and screen. Speakers may be able to bring their own computer. Lorreen has a projector, and the facility has a screen.

Ann will ask Susan Laun at Portsmouth PL or Paulina at Lane ML about being the third panelist on the Early Literacy panel.

GSF--We tabled discussion of bookmark costs to the September meeting. Kathy will ask Luci to bring a price breakdown so that we can set costs at that meeting. We want to keep open the option of offering both printed bookmarks as well as downloadable, print-it-yourself bookmarks.

Isinglass--Amy Inglis emailed Kathy and said that raising the price to \$8 for a set of bookmarks would mean that we would break even. Currently the committee charges \$6 for a set.

Fundraising Chair/Committee--Kathy would like to come up with a job description for this position before trying to recruit one or two people. We decided to ask that this committee be tasked with developing suggestions for fundraising activities by the February CHILIS Board meeting. We will then discuss these ideas at the business meeting at the March conference. Gail D. said that she is willing to approach the Bank of NH and ask if they would be willing to sponsor the printing of the GSF and/or Isinglass bookmarks. Patty said that she is willing to contact Life is Good about supporting our organization.

Conference Speaker Policy--We re-visited the motion voted on at the last Board meeting concerning this issue. We discussed the timing of the request for support of conference speakers. Nancy moved that we change the policy to read: "Requests for funding of CHILIS members who are speakers at conferences must be submitted to the CHILIS Board meeting that is a minimum of 15 days prior to the conference registration deadline." Kathy seconded, and the motion was approved.

New Business

Nominations--The following positions need to be filled by either new or current board members: Secretary, VP, Treasurer, NERCTL, Conference Chair, and Fundraising. The Isinglass Board rep position will be filled by a member of the Isinglass committee. The GSF Committee can also decide who should be the CHILIS Board rep. Current board

members in positions with expiring terms should email Amy Lappin about whether they wish to remain in that position for another term.

Patty Falconer asked for feedback about participation in an altruistic SRP.

The next meeting is scheduled for Friday, September 14 at 10 am at LGC. Amy Lappin will bring snacks.

Meeting was adjourned at 11:35 a.m.

Respectfully submitted,
Ann Hoey